New Mexico WINGS

Working Interdisciplinary Network of Guardianship Stakeholders

Judge Lee A. Kirksey
Fifth Judicial District Court, Chair

MEETING MINUTES
Quarterly Meeting
(Virtual Meeting via Google Meet)
August 7, 2026
2:00 – 4:00 pm

The Chair called the meeting to Order at 2:04 pm.

Members present were announced by the Coordinator and a quorum was present at the commencement of the meeting.

Present and announced during roll call: Judge Kirksey, Judge Gibson-Willard, Clarissa Alvarez, Allison Block-Chavez, Patricia Galindo, Mary Galvez, Marylou Poli, Laura Sanchez, Dr. Rex Swanda, Joe Turk, Fallon Vincell, Margaret Graham, Shania Spencer, and Tim Gardner.

The Network Members reviewed the minutes from the quarterly meeting held on June 12, 2026. Patricia Galindo moved to approve the minutes and the second was by Mary Galvez. The minutes were approved on a voice vote.

Next, Members reviewed the draft agenda for August 7, 2026. Patricia Galindo motioned to approve the agenda. The second was by Judge Gibson-Willard, and the agenda was approved by a unanimous voice vote.

Following the approval of the Minutes and Agenda, the first item listed was discussed and lead by Mary Galvez. The group discussed additional revisions to the language and general content of the Ten-Year Review Checklist. Discussion was transitioned to the Notice of Hearing for Ten-Year Review Hearing and group also suggested additional edits to be made to the form. It was decided that additional edits to both forms would be made during a follow-up subcommittee meeting and then brought back for final review at the next quarterly meeting.

The next item was the Review of Proposed Forms for Acceptance and Letters of Guardianship. Proposed final drafts of each form were presented and due to a specific signature block within the Letter of Guardianship, the group decided that the item should be tabled and also revisited at the next quarterly meeting.

Next, Margaret Graham shared the most recent version of the proposed checklists for the Guardian Ad Litem Report and the Court Visitor Reports. The progress of the drafts of each checklist were discussed and questions from the group helped determined that there are still some modifications required on the drafts and will be presented to the Network at the next meeting.

There were not any updates from the Subcommittee Chairs.

Under new business, the Chair informed the group that proposed legislation from the Process Changes subcommittee was presented to the Judicial Council and Budget Committee. Allison Block Chavez informed group that several questions and concerns have been received in relation to the process of the Office of the State Auditor process. The Chair mentioned that revisions and re-vamping the Conservator's Annual Report is one of the main goals for WINGS in 2027.

There were not any submissions for public comment.

The meeting was adjourned at 4:02 pm.